

**Mr. Niehus' Lesson Plans for
Computer Science and Desktop Publishing**

Week of Feb 1st – 5th – Week 23 - Subject to Change

EX = Excel, AC = Access, WD = Word, PPT = Power Point –

Learn It Online for Word <http://scs.site.com/wd2007/learn>

	Monday	Tuesday	Wednesday	Thursday	Friday
Intermediate Applications Section 1 & 2	- Chapter 5 Apply Your Knowledge – Working with a Form Letter P. WD 370 – 372 - Make It Right – Working with a Form Letter and Multilevel List P. WD 374 - 375	Lab Test In the Lab 1: Creating a Form Letter Using a Template, a Data Source, Mailing Labels, and a Directory P. WD 376 - 377	Finish Lab Test - Study for Chapter 5 Word Written Test - Grade Chapter 5 Review Questions in class	Chapter 5 Word Written Test - Start reading CH 6 Word Creating a Professional Newsletter, P.386 - 451	- Ch 6 Word Creating a Professional Newsletter - Read P. WD386 – 451 - Take notes
Desktop Publishing	In Class Projects	In Class Projects	- Read Chapter 4 Working with Frames - Take Notes - Start working on Ch 4 Review Questions	- Finish Notes and Chapter 4 Review Questions - In Class Projects	In Class Projects